

MINUTES OF MAY 21, 2026
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie II, Jacqueline Weaver,
Johnathan Renwick
Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Police Chief James Malloy
Audience: 10 (Ten)
Zoom: 0 (Zero)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM.



Pledge of Allegiance

ADOPTION OF AGENDA **Adjustments to / Approval of agenda**

Mr. McKenzie made a motion to amend the agenda as a first item under New Business to add discussion and action regarding an administrative adjustment to a tax account resulting from the timing of payment and 30-Day Notice Processing; 2nd by Mr. Mitchell. Passed 5/0.

PUBLIC HEARING **Innkeeper/Tavern-keeper License Renewals**
Acadia Oceanside Meadows Inn
Bluff House Inn
Elsa's Inn on the Harbor

Mr. Harmon opened the public hearing at 5:01PM

Town Clerk Brianna Mitchell reported these are renewal licenses for Innkeeper/Tavern Licenses. She reported she had received an email from a neighbor of Elsa's Inn on the Harbor, Diane Ellaborn, who has given kind words and support for allowing Elsa's Inn on the Harbor to continue Innkeeping this year.

Gail Lambert, owner of Elsa's Inn on the Harbor was present at the meeting and thanked the Town and Brianna for the smooth process of renewing each year.

No other comments from the public were made at this time.

Mr. Harmon closed the public hearing at 5:04PM

Mr. Mitchell made a motion to approve the Innkeeper renewal licenses for Acadia Oceanside Meadows Inn, Bluff House Inn, and Elsa's Inn on the Harbor for a year; 2nd by Ms. Weaver. Passed 5/0.

APPROVAL OF MINUTES OF MAY 07, 2026

Mr. Mitchell made a motion to approve the minutes of May 07, 2026; 2nd by Mr. McKenzie. Passed 5/0.

APPROVAL OF MINUTES OF MAY 14, 2026

Mr. Mitchell made a motion to approve the minutes of May 14, 2026; 2nd by Mr. McKenzie. Passed 5/0.

PAYROLL WARRANT #52

Mr. Mitchell made a motion to approve Payroll Warrant #52 in the amount of \$44,600.08; 2nd by Ms. Weaver. Passed 5/0.

A/P WARRANT #54

Mr. Mitchell made a motion to approve A/P Warrant #54 in the amount of \$50,489.73; 2nd by Mr. Renwick. Passed 5/0.

SELECT BOARD REPORTS

Ms. Weaver – Nothing at this time.

Mr. Renwick – Nothing at this time.

Mr. Mitchell – Nothing at this time.

Mr. Harmon – Mr. Harmon mentioned if anyone would like to volunteer to help disassemble the Lobster Trap Christmas Tree, this will take place on June 7th in the morning. All are welcome.

Mr. McKenzie – Nothing at this time.

TREASURER – See attached

POLICE DEPARTMENT

Chief Malloy reported he has picked up a few more residents in the Sunrise Program.

Officer Leighton will be doing some testing soon to get ready for the academy.

Chief reported last Saturday Gouldsboro Officers, Sheriff's Deputies and some other agencies got together and played in Andi Foss Memorial Basketball Tournament. It went great and a lot of money was raised for the event.

K9 Kenny, our previous K9, had an amazing accomplishment recently. He found the older gentleman that went missing a few weeks ago.

FIRE DEPARTMENT – **See attached**

Town Manager Joshua McIntyre reported Ben has been very busy this week and has been working on a SafetyWorks report.

EMS DEPARTMENT– **See attached**

There were 12 calls during the dates of 04/30 – 05/13/26 since the last meeting. Three calls took place in Winter Harbor, 0 transfers, and 9 calls were billable. *Updates:*

- Town Manager Joshua McIntyre reported on behalf of EMS Director Andi Both. This week is EMS week and Andi is very appreciative of the personnel that have put in long hours for our service.

CODE ENFORCEMENT OFFICER –

Town Manager Joshua McIntyre reported Code Enforcement Officer Mike Connors and helper Amir Force have been busy this week outside getting the town ready for Memorial Day weekend. They swept parking lots, hung flags on Main Street, and have been down to Jones Pond Rec Area getting it ready for the residents and visitors.

RSU 24 REPRESENTATIVE – **Absent**

TOWN MANAGER – **See attached**

- **RFPs/Bids/Contracts**

Here is an update on the following projects that have been approved:

- **Security system** – We are awaiting a draft contract from the contractor and approval at Town Meeting of reserve funds. Once a contract has been signed and deposit received, installation can be within two weeks' time. We would have the town pier addressed first.
 - **Crowley Island Causeway** – Work began mid-week last week. Weather has delayed some work, but still hoping to complete no later than the first week of June.
 - **Road Prep** – Jason Tracey has signed the contract and will be in touch with Mike to determine schedule.
 - **Paving** – Paving Professionals has signed the contract and has been in touch with Mike.
 - **Assessing/Revaluation** – Caldwell's contract has been forwarded to our town attorney for review. Matt Caldwell will speak with Zeb Pike to ensure smooth transition beginning July 1st.
 - **Town Office heat/electric** – Contract has been signed. Deposit will be mailed tomorrow, and then they will reach out to Mike to schedule a site visit.
 - **Town Park** – We are awaiting additional estimates before a recommendation can be made.
 - **Corea Road flagpole** – We are awaiting additional estimates before a recommendation can be made.
 - **Recreation Center baseball field** – RFP has not yet been issued.
- **SafetyWorks** – On May 15th, we submitted additional materials to Maine DOL as a follow-up to our February audit. Materials submitted were for Infrastructure and EMS; we also requested an additional extension of 30 days to continue work on the Fire Department section.

Ben Souder has jumped into existing records and is already making tremendous headway. We expect to be nearly fully compliant by the end of this additional extension period.

BOARDS & COMMITTEE REPORTS

Facilities Advisory Board – Chair Mark Altvater went through a list of town-owned properties for potential options. He mentioned it may be a good idea to sell some unused property that we have no use for to help fund for a new town office build.

Budget Committee – Chair Dwight Rodgers mentioned he received an email of questions from a Gouldsboro property owner about the RSU 24 budget and costs.

Old Business

*Discussion and possible adoption of proposed Interdepartmental Budget Transfer Policy**

The proposed policy would require authorization be approved through the Select Board, instead of being brought upon a special town meeting to be voted on.

Mr. Mitchell made a motion to adopt the Interdepartmental Budget Transfer Policy as presented; 2nd by Mr. McKenzie. Passed 5/0.

*Signing of warrant for 2026 Annual Town Meeting**

The Select Board signed the 2026 Annual Town Meeting Warrant as presented.

Mr. Mitchell made a motion to accept the 2026 Annual Town Meeting Warrant as presented; 2nd by Ms. Weaver. Passed 5/0.

Discussion of exhibits for Annual Town Meeting

After much discussion, the Select Board would like to have posters of the following: Budget History & Summary, Article 3 - departmental budget breakdown, a pie chart showing percentages of budgets, Coastal Resilience Committee update, EMS Drivers poster.

New Business

*Discussion and action regarding an administrative adjustment to a tax account resulting from the timing of payment and 30-Day Notice processing**

A payment was made on May 23, 2025 on tax account #2775, Anthony Culcasi & Lauren Oleksyk, on the same day the 30-day notices were applied last year. A portion of the payment was applied toward fees rather than principal, resulting in an outstanding balance remaining on the account and subsequent lien process being initiated. As of May 20, 2026, the remaining balance associated with these fees and related interest totals \$76.64. Town Treasurer Aleta Fusco is requesting authorization to administratively clear the remaining balance through accounting adjustment/journal entry.

Ms. Weaver made a motion to authorize the Treasurer to clear the remaining balance of \$76.64 on the referenced tax account through an administrative accounting adjustment/journal entry due to the timing of payment and application of 30-Day Notice fees within the tax collection process; 2nd by Mr. Renwick. Passed 5/0.

*Request of Town Manager to close the Town Office on Wednesday, October 7 or Thursday, October 8, 2026 for staff to attend the MMA Convention**

Mr. Mitchell made a motion to allow the Town Manager to close the office on either of the above dates for staff to attend the MMA Convention; 2nd by Mr. Renwick. Passed 5/0.

*Discussion and possible adoption of Mutual Aid Agreement for Law Enforcement Services between the towns of Gouldsboro and Winter Harbor**

Mr. Mitchell abstains during discussion.

Chief Malloy reported he and Chief Mitchell of Winter Harbor Police Department have worked together for a long time and started his police career alongside Chief Mitchell. Chief Malloy would like to continue to work together to help assist where needed. This allows the Departments to have more flexibility to help assist each other during emergency situations. Town Manager Joshua McIntyre discussed this with the Town Attorney and the agreement includes everything as should.

Ms. Weaver made a motion to accept the Mutual Aid Agreement as presented; 2nd Mr. McKenzie. Passed 4/0/1 – Mr. Mitchell abstained.

PUBLIC COMMENT

Marty Elliott, Resident of Gouldsboro, has shown interest in fundraising efforts to help save the Prospect Harbor Women's Club building as it needs significant repairs and maintenance.

EXECUTIVE SESSION *in accordance with MRSA Title 1, Chapter 13, Section 405, Paragraph 6A (personnel matters)*

Mr. Mitchell made a motion to enter executive session at 5:55PM; 2nd by Ms. Weaver. Passed 5/0.

Mr. Mitchell made a motion to exit executive session at 6:06PM; 2nd by Mr. McKenzie. Passed 5/0.

No action was taken as a result of Executive Session.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 6:06PM; 2nd by Mr. Renwick. Passed 5/0.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Innkeeper License Renewal Applications, Minutes of 05.07.26, Minutes of 05.14.26, Payroll Warrant #52, A/P Warrant #54, Treasurer's Report, GBPD April 2026 Report, Fire Chief Report, Town Manager's Report, Proposed Policy for Interdepartmental Budget Transfers Memo, Interdepartmental Budget Transfer Policy, 2026 Annual Town Meeting Warrant, Shellfish Conservation Ordinance, Harbor Management Ordinance, Mutual Aid Agreement for Law Enforcement Services between the Town of Gouldsboro and the Town of Winter Harbor.

SELECT BOARD

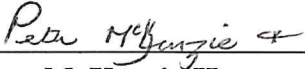
Minutes of May 21, 2026 and Approval on June 4, 2026




Robert Harmon, *Chair*

Absent.

Danny Mitchell, Jr., *Vice Chair*



Peter McKenzie II



Jacqueline Weaver



Johnathan Renwick